



Department: **Department Of Health And Human Services**

Agency: **Indian Health Service**

Sub Agency: **Department of Health and Human Services - IHS**

Job Announcement Number:

**HHS-IHS-WR-2009-0006**

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## Overview

### Supervisory Environmental Engineer

**Salary Range:** 69,395.00 - 90,218.00 USD per year

**Open Period:** Wednesday, October 08, 2008 to Wednesday, October 29, 2008

**Series & Grade:** GS-0819-12/12

**Position Information:** Full time Permanent

**Promotion Potential:** 12

**Duty Locations:** 1 vacancy - Sacramento, CA

#### Who May Be Considered:

Excepted Service Examining Plan Candidates (ESEP)

Merit Promotion Plan Candidates (MPP)

Veteran's Preference Candidates

Commissioned Officers

#### Job Summary:

The Indian Health Service (IHS), an agency within the Department of Health and Human Services, is responsible for providing federal health services to American Indians and Alaska Natives. The IHS provides a comprehensive health services delivery system for American Indians and Alaska Natives with opportunity for maximum tribal involvement in developing and managing programs to meet their health needs.

#### ORGANIZATIONAL LOCATION:

Department of Health and Human Services (HHS), Indian Health Service

(IHS), California Area Office, Office of Environmental Health & Engineering, Sacramento District Office

#### POSITION DETAILS:

*Merit Promotion Position:* Yes

*Travel Required:* Some

*Supervisory/Managerial Position:* Yes

*Relocation Expenses Paid:* Yes. Entitlement will be determined at time of selection.

*Is position covered by PL 101-630?* No

*Is drug testing required?* No  
*Is government housing available?* No

In order to be considered for this position, you must follow the instructions listed on the "How to Apply" tab. This vacancy requires that you submit responses to a questionnaire. If you do not submit this information by the closing date of the announcement, you will not be considered. Please check "How to Apply" before clicking "Apply Online" below.

*The Indian Health Service is required by law* to give absolute preference to qualified Indian applicants and employees who are qualified and suitable for Federal employment. The Indian Health Service (IHS) by law is committed to affording employment preference to American Indian and Alaska Native candidates who meet the Secretary of the Interior's definition of Indian for appointment to vacancies within the IHS in accordance with established IHS policy as outlined in the Indian Health Manual Part 7, Chapter 3. In other than the above, the Indian Health Service is an Equal Opportunity Employer.

Excepted Service Examining Plan Candidates (ESEP) - Individuals entitled to Indian Preference who wish to be considered for excepted appointment in IHS, under authority of 5 CFR, Part 213, Schedule A 213.3116 (b) (8). Preston Qualification Standards will be applied.

Merit Promotion Plan Candidates (MPP) - Current permanent competitive Federal status employees, reinstatement eligibles, and current IHS Indian Preference individuals and/or individuals who are eligible for excepted appointment in IHS under some other authority (e.g., handicapped authority, etc).

Veteran's Preference - Veterans who are preference eligibles or who have been separated from the armed forces under honorable conditions after 3 years or more of continuous active service may apply.

Commissioned Officer: It is the responsibility of the Officer to submit sufficient information to permit this office to determine whether you meet the qualification requirements, including any selective placement factor.

[For More information on Commissioned Officers...](#)

For more information on which hiring plan you may fall under please click here; [Which hiring plan should I select?](#)

### Key Requirements:

- Position subject to background investigation.
- Males born after 12/31/59 must be registered w/the Selective Service.
- Specific education is required.

### Duties

**Major Duties:**

Responsible for supervising a team of engineers and support staff involved in planning, designing, and arranging for the construction of water supply and waste disposal facilities for Indian people in rural areas of California. Facilities include water wells, water storage tanks, water treatment and distribution systems, pumping equipment, sewage collection and treatment systems, and solid waste collection and disposal facilities. Monitors project schedules, evaluates quality of construction, and provides required services within project and program budgets. Monitors and ensures project completion in accordance with established guidelines. Supervises, plans, and conducts investigations to determine suitability of housing sites for installation of sanitation facilities or to determine the capability of potential contractors. Oversees provision of technical advice and assistance concerning operation and maintenance of completed facilities after they are transferred to individuals or tribes. Develops or reviews, evaluates and makes recommendations to the Director of the Division of Sanitation Facilities Construction on design and construction practices, engineering studies, and project documents. Provides liaison, technical, and consultative services to individuals, tribes, tribal organizations, health projects, and state, county, and other federal agencies in matters relating to project feasibility, public health, potential or actual health hazards, operation and maintenance problems, and sanitary engineering.

**Qualifications and Evaluation****Qualifications:**

Candidates must show successful completion of a full 4 year course of study in an accredited college or university leading to a bachelor's or higher degree in professional engineering. You must attach a copy of your college transcript. To be acceptable, the curriculum must:

1. Be in a school of engineering with at least one curriculum accredited by the Accreditation Board for Engineering and Technology (ABET) as a professional engineering curriculum; or
2. Include differential and integral calculus and courses (more advanced than first year physics and chemistry) in five of the following seven areas of engineering science or physics: (a) statics, dynamics; (b) strength of materials (stress strain relationships); (c) fluid mechanics, hydraulics; (d) thermodynamics; (e) electrical fields and circuits; (f) nature and properties of materials (relating particle and aggregate structure to properties); and (g) any other comparable area of fundamental engineering science or physics, such as optics, heat transfer, soil mechanics, or electronics. OR

Combination of education and experience - college level education, training, and/or technical experience that furnished (1) a thorough knowledge of the physical and mathematical sciences underlying professional engineering, and (2) a good understanding, both theoretical and practical, of the engineering sciences and techniques and their applications to one of the branches of engineering.

The adequacy of such background must be demonstrated by one of the following: (1) Professional Registration; or (2) Written Test (Engineer in Training); or (3) Specified Academic Courses; or (4)

## Related Curriculum.

In addition to meeting the basic education requirement, applicants must demonstrate specialized experience and/or directly related education in the amounts shown below:

For GS-12: One year of specialized experience equivalent to the GS-11 level in federal service degree.

**SPECIALIZED EXPERIENCE DEFINED:** Experience which has equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position and which is typically in or related to the work of the position to be filled. This is professional environmental and/or civil engineering experience in the planning, design, and construction of sanitation facilities.

**TIME IN GRADE REQUIREMENT:** Federal status applicants must have completed at least 52 weeks of service in a position no more than one grade lower than the position to be filled. If selected under the Excepted Service Examining Plan, individuals may be appointed without regard to time-in-grade requirement.

There is no substitution of education for qualifying experience at this grade level.

You must meet the requirements of the position by the closing date of the job announcement and provide the required supporting documents no later than 12:00 midnight on the closing date of the job announcement to be considered for this position.

## How You Will Be Evaluated:

*The HHS Careers system simplifies the Federal application process by replacing the former KSA job-element statements with on-line self-assessment questions.* Your resume and responses to the self-assessment questions are an integral part of the process for determining your basic and specialized qualifications for the position.

If found qualified, your score will range from 70-100 points (not including points that may be assigned for Veterans' Preference) and will be based on your responses to the questions and information stated in your application. Please follow all instructions carefully as errors and omissions may affect your score. Your score is critical for you being referred for the job. You will be deemed well qualified if you score 85 and above.

Therefore, it is important to support your responses to the vacancy questions by providing examples of past and present experience when requested.

Additional details on the application process can be found under the How to Apply tab.

To preview questions please [click here](#).

## Benefits and Other Information

**Benefits:**

The federal government offers a number of exceptional benefits. A benefits package is available.

**Other Information:**

[Veterans Information](#)

[Displaced Federal employees ICTAP criteria.](#)

[CTAP Information](#)

IHS-OPERATED PROPERTIES ARE "TOBACCO FREE"

## How to Apply

**How To Apply:**

You must begin the application process online at USAJOBS. Submitting your USAJOBS resume and responses to the vacancy questions online is mandatory to be considered for this vacancy announcement.

First, read this entire vacancy announcement. While reading the announcement carefully, take note of any qualifications, rating factors, job-related questions or specific duties that are listed.

Next, login to [MYUSAJOBS](#) and edit your existing resume or create a new resume to highlight the skills and experiences you have that relate to THIS SPECIFIC VACANCY.

Once you've crafted a vacancy-specific resume, return to the announcement and select "Apply Online." Select your vacancy-specific resume and submit it for consideration by clicking "Apply to this position now!" This will then take you to the IHS HHS Careers system to answer the core questions and job specific questions.

Once you have completed the online questionnaire, you may return to USAJOBS. However, your application may not be complete. Make sure you submit any supporting documentation (see below) before midnight Eastern Time on the closing date.

**REASONABLE ACCOMMODATION:** This agency provides reasonable accommodation to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please contact Jeanne Taylor, HR Specialist at 916-930-3981 X335. The decision on granting reasonable accommodation will be made on a case-by-case basis.

**Required Documents:**

You must provide the required information during the on-line application process and fax all supporting documents to the fax number listed; if any of the following are missing when the announcement closes we will deem your application incomplete:

1. Resume complete in HHS Careers
2. Responses to Core Questions
3. Responses to Vacancy specific questions
4. Applicable Supporting Documentation

## **SUPPORTING DOCUMENTATION :**

Supporting documentation requested to complete the application process:

1. Resume - to be entered during on-line application process
2. If claiming Indian Preference, you must submit the BIA Form 4432 "Verification of Indian Preference for Employment in BIA and IHS".
3. If claiming Veteran's Preference, include a copy of DD-214 Form, and SF-15 if claiming 10 point Veteran's Preference.
4. Copy of latest Personnel Action (SF-50), if a current or former Federal employee, and/or if requesting Reinstatement Eligibility.
5. Transcripts must be provided if substituting education for experience and/or if the position has a positive education requirement.
6. OF-306 Declaration for Federal Employment [OF306.doc](#) **REQUIRED FOR ALL APPLICANTS**

## **Contact Information:**

Jeanne Taylor  
Phone: 916 930-3927  
Fax: 916 930-3973  
TDD: 301-443-6394  
Email: [jeanne.taylor@ihs.gov](mailto:jeanne.taylor@ihs.gov)

Or write:  
Department of Health and Human Services - IHS  
650 Capitol Mall, Suite 7-100  
Sacramento, CA 95814  
Fax: 916 930-3973

## **What To Expect Next:**

Once the job announcement closes, we will evaluate applications to determine qualifications and ranking. The most highly qualified candidates will be referred to the hiring manager for further consideration. You will be notified of the outcome by e-mail.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex, national origin, political affiliation, sexual orientation, marital status, disability, age, membership in an employee organization, or other non-merit factor.

### Reasonable Accommodation Policy Statement

Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should contact the hiring agency directly. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

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### Send Mail

**Send Mail to:**

Department of Health and Human Services - IHS  
650 Capitol Mall, Suite 7-100  
Sacramento, CA 95814  
Fax: 916 930-3973



### Questions?

**For questions about this job:**

Jeanne Taylor  
Phone: 916 930-3927  
Fax: 916 930-3973  
TDD: 301-443-6394  
Email: [jeanne.taylor@ihs.gov](mailto:jeanne.taylor@ihs.gov)

USAJOBS Control Number: 1358486

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